### Default Password

If you are logging in for the very first time, your default password is the date of birth in the format:

```
ddMonYYYY
```

Your password is **CASE SENSITIVE**. You must **CAPITALIZE** the first letter of the **MONTH**.

Therefore, if your:

- **Date of birth = April 20, 2009**
- **Your password = 20Apr2009**

After you change your password, be sure to set your security questions. This will allow you to reset your password.
Change Your Password

Password criteria

• Minimum length: 8 characters
• At least one letter and number
• At least one upper and one lower case letter
• Cannot be same as last five passwords

#FIUProud
Set Forgotten Password Information

Action Needed
- Forgotten Password Information is required so that you can log in when you have forgotten your password.

Change Forgotten Password Information

Answer exactly 3 of the following questions to reset your password if you forget it.

In what city were you married? Confirm

In which city were you born?

What is the name of the first school you attended? Confirm

What is your Panther ID? Confirm

What is your date of birth? (MMDDYYYY) Confirm

What is your father's middle name?
How to Add/Drop Classes
To search for Writing and Rhetoric I (ENC 1101)

- Select the term you wish to enroll in
- You will also be able to search for fall mini courses and dynamically dated courses, if desired
- Input the course subject, Ex. ENC
- Input the course number, Ex. 1101
Pay attention to the course notes: there may be extra fees associated to the course or requirements such as a pre requisite or attendance. You will also notice if the course is an online section or if it’s a restricted section.

<table>
<thead>
<tr>
<th>Section</th>
<th>Status</th>
<th>Textbook</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Time and Day course is offered**
- **Location of course**
- **Instructor teaching the course**
  (Phonebook.fiu.edu)
- **Meeting Dates**

Pay attention to the course notes: there may be extra fees associated to the course or requirements such as a pre requisite or attendance. You will also notice if the course is an online section or if it’s a restricted section.
Faculty Evaluations for Fall 2003 or Later

*Please select semester, college, and one other search criteria below*

Select the Semesters:  
- Spring 2014

Select the College:  
- All

Enter Department:  

Enter Reference Number:  

Enter Course: (Lec. PSY2020)

Enter Instructor:  

Click one of the following:  
- Submit  
- Clear Form

Office of Planning & Institutional Research
Modesto A. Maidique Campus, PC 543  |  (305) 348-2731  |  Fax (305) 348-1008  |  opirwork@fiu.edu
<table>
<thead>
<tr>
<th>Section</th>
<th>Status</th>
<th>Days &amp; Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Meeting Dates</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPC-C(14704)</td>
<td>Textbook</td>
<td>TBA</td>
<td>Online Course</td>
<td>Arun Prakash</td>
<td>01/06/2014 - 04/19/2014</td>
<td>Virtual Undergraduate Campus</td>
</tr>
<tr>
<td>Class Notes</td>
<td>This fully online section is restricted to students enrolled in Fully Online Programs only. To access your course please go to <a href="http://online.fiu.edu">http://online.fiu.edu</a>; This online course may require up to two proctored exams. For more information about proctored exams please visit <a href="http://online.fiu.edu/currentstudents/exams">http://online.fiu.edu/currentstudents/exams</a>.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RVC-C(14330)</td>
<td>Textbook</td>
<td>TBA</td>
<td>Online Course</td>
<td>Arun Prakash</td>
<td>01/06/2014 - 04/19/2014</td>
<td>FIU On-line</td>
</tr>
<tr>
<td>Class Notes</td>
<td>To access your course go to <a href="http://online.fiu.edu">http://online.fiu.edu</a>; additional $160 fee for this online course. This online course may require up to two proctored exams. Exams that are proctored virtually or at an off campus testing center will have an additional charge.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RVD-C(20662)</td>
<td>Textbook</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Note: Putting a course in the shopping cart *does not mean* you are enrolled in the course.
The following classes match your search criteria: Course Subject: Finance, Course Number is exactly '3414', Show Open Classes Only: Yes.

- FIN 3414 has been added to your Shopping Cart.
Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. A "validate" button becomes available when you have a registration appointment or during the open enrollment period.

Click Validate to have the system check for possible conflicts prior to enrolling.

<table>
<thead>
<tr>
<th>Spring Term 2014 Shopping Cart</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Select</strong></td>
</tr>
<tr>
<td>-----------</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>-----------</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

For selected: [delete] [validate] [enroll]
2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

FIN 3414-U02 (14657)
Intermed Fin Mgmt (Cis Lectur)  
Th 11:00AM - 1:45PM  
Green Library 100A  
V. Nguyen  
Modesto A. Maidique Campus  
3.00  

CANCEL  
PREVIOUS  
FINISH ENROLLING
Anthony Velazquez

Shopping Cart

3. View results

View the following status report for enrollment confirmations and errors:

Spring Term 2014 | Undergraduate | Florida International Univ

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN 3414</td>
<td>Success: This class has been added to your schedule.</td>
<td>✓</td>
</tr>
<tr>
<td></td>
<td>Error: unable to add class</td>
<td>✗</td>
</tr>
</tbody>
</table>

go to...
### Katherine's Student Center

#### Message
- **You have no messages.**

#### Academics
- **Search Plan**
- **Enroll**
- **My Academics**
- **Scholarship Application**
- **Repeat Charge Appeal**
- **Repeat Eligible Courses**
- **You are not enrolled in classes.**

#### Other Academic
- If the link does not open up, please disable pop-up blocker.

#### Finances

<table>
<thead>
<tr>
<th>Enrollment Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Enrollment Dates</td>
</tr>
</tbody>
</table>

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**Panther Chat**

**Need HELP? CLICK HERE To CHAT with us live!**

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**FIU Proud**
Katherine's Student Center

- Academic Planner
- Apply for Graduation
- Class Schedule
- Course History
- Enroll: Add
- Enroll: Drop
- Enroll: Edit
- Enroll: Swap
- Exam Schedule
- Grades
- Panther Degree Audit
- Pre-Professional Interest
- Transcript: Request Official
- Transcript: View Unofficial
- Transfer Credit: Report
- What-if Report
- other academic...
- other academic...

If the transcript page does not open up, please disable pop-up blocker.

You are not enrolled in classes.
Final Tips/Reminders

- Pay attention to Academic Calendar dates and deadlines, especially drop/add, payment, etc.
- If you have course registration concerns after orientation, speak with your Academic Advisor or email onestop@fiu.edu
- Be as flexible as you can when scheduling your classes and know that you may not always get your preferred day/time, campus, etc.
- We will be there to help with your schedule planning tonight and registration tomorrow!