VIEWING AND RESPONDING TO YOUR FINANCIAL AID AWARD NOTICE

A STEP-BY-STEP GUIDE
Initial Step: Signing In

Follow the steps below within your My.FIU.edu account.

- **First time users:** Visit Login.FIU.edu, click the ‘Need Help’ link and follow the instructions to setup your account.

1. Login to my.FIU.edu, go to the “Finances” section, then “Financial Aid”, and select “Accept/Decline Awards”.

2. Click on the appropriate “Financial Aid Year” link to access your award package.

3. To accept or decline the entire award package, click on “Accept All” or “Decline All” buttons. To accept or decline an individual award, select the box under “Accept” or “Decline” column.

4. Confirm selections by clicking “Submit”.

5. Go to “Direct Deposit” and input your banking information. For more information on your on-campus Wells Fargo Free Checking Account, see Step 6.

6. Click on “FIU One Card Account Options” to view more information on how to activate book advances, banking options, and meal plans related to your financial aid award.
Accept/Decline your Awards

- To access your awards online, Click on **Accept/Decline Awards** in the Financial Aid section below **Finances**.

- To view your **accepted Financial Aid** for each Fall/Spring Term, click on **View Financial Aid** under **Finances**.
To Accept / Decline / Reduce your Financial Aid Awards...

It is important that you review ALL eligibility requirements for each award under **Accept/Decline Awards** by clicking on the **hyperlinked award name**.

Grants and scholarships are automatically accepted for you; however, loans require that you accept or decline the award.

- To reduce a Federal Direct Loan award, accept the award and then make your changes inside the rectangular edit box. It is best to accept only the loan amount necessary to meet your educational expenses.

- To accept or decline the entire award offer, click on the “**Accept All**” or “**Decline All**” buttons. Click **Submit** after all awards have been accepted and/or declined.
Accepting your Financial Aid Awards

To accept or decline an individual award, check the select box under the “Accept” or “Decline” column.

To confirm your selections, you must click the SUBMIT button.
Accepting your Financial Aid Awards

- Some awards may instruct you to complete additional documents.

- **IMPORTANT**: FIU reserves the right to reduce or cancel these awards at any time. Revisions or cancellations may result from changes in your admission status, enrollment, classification, academic progress, housing status, state residency, and changes in the availability of funds or receipt of other awards.

- Please be aware that all awards are offered based on **full time** enrollment (12+ credits undergrad, 9+ credits graduate). Awards will be adjusted to reflect actual enrollment after the add/drop period each semester.
To request a change to an accepted loan, you must complete the Loan Request Form. This form can be used to reduce, cancel, or increase a loan amount. The undergraduate and graduate forms can be found under “Student Loans” at OneStop.FIU.edu/Forms.

Print and complete the Loan Request Form for the academic year of the desired loan(s). Follow the upload instructions listed on the bottom of the form for submission.

Please allow five business days for Loan Request Forms to be processed. Be aware that the maximum loan increase is dependent upon your academic level.
New borrowers are required to complete Entrance Counseling and a Master Promissory Note (MPN) at Studentloans.gov.
A separate Graduate PLUS **Master Promissory Note** is required. This is in **addition** to the Master Promissory Note required for unsubsidized loans. Begin the Grad PLUS application process as shown below.
Keeping the lines of communication open...

- If you have any questions regarding your financial aid award, chat online with us through “Ask OneStop” at OneStop.FIU.edu

- Remain active on your My.FIU.edu account and check your To Do List for any required documentation required.

- Remember to remain active on your FIU Email address to receive financial aid correspondences and updates.
HAVE A WONDERFUL SEMESTER!

From the Financial Aid Office Staff