

Enrollment Services

A replacement or duplicate diploma has a fee of \$10.00. Please complete this form and submit payment to the Cashiers office. Attach the receipt to this form and submit to the OneStop department for processing. If this form is being submitted by mail, complete this form and attach your check for \$10.00 made payable to Florida International University and send to:

Florida International University
Attn: Office of the Registrar
11200 SW 8th Street
Miami, FL 33199

*Please allow 6-8 weeks for Diplomas to be reordered.

Name: _____ Former Name (If Applicable): _____

Panther ID: _____ Date of Birth: _____ Last four digits of SS#: _____ Number of copies requesting: _____

Current E-mail address: _____ Phone Number: _____

Academic College: _____

Name (As it should appear on the diploma): _____

(Note: If your name has changed since you graduated and you would like your new name printed on the diploma, please provide a change of name form along with the appropriate documentation.)

Diploma Mailing address: _____

*Please initial if you would like to pick up your diploma _____. You will be notified once the diploma is ready.

X _____
Student Signature

Date

Section to be completed by Graduation Department

*Diploma holds: PKG RSR SBC SCA SCH SPX STX

*Ordered on: _____ by (Employee's Initials): _____ Due: _____

*Payment Amount Attached: \$ _____

Check _____ # _____

Money Order _____ # _____

Receipt _____ # _____

*Degree of Distinction (If applicable, circle one):

Honors High Honors Highest Honors Cum Laude Magna Cum Laude Summa Cum Laude

*Did the student request a transcript? Yes No

*Comments: _____

*****Diploma Release*****

Florida International University · Enrollment Services
Modesto A. Maidique Campus · 1401 SW 108th Ave · SASC Building · Miami, FL 33199 · 305.348.7000
Biscayne Bay Campus · 3000 NE 151st Street · AC1 100 · North Miami, FL 33181 · 305.348.7000
OneStop.FIU.edu

Enrollment Services

<input type="checkbox"/> Mailed: Date _____
<input type="checkbox"/> Picked Up: Date _____