EXCESS CREDIT HOUR
STUDENT MANUAL
I. **Instructions by section**

1. **Log into My.FIU.EDU**

2. **Navigate to your Excess Credit Hour Counter**
3. Your counter will display your cohort, threshold and excess credit hours.

4. The Excess Credit Hrs Exemption tab displays the courses that have been exempted from your counter.
5. You can petition courses to be exempted from your counter by clicking in the “Go to Excess Credit Hours Petition” link. The courses you can petition are outlined in Florida Statute 1009.286.

6. Select the course(s) you want to petition and select a petition basis from the dropdown menu; enter your petition comments and click submit.

An advisor will approve or deny your appeal.

For more information about your Excess Credit Hour please visit:
http://onestop.fiu.edu/