FLORIDA INTERNATIONAL UNIVERSITY

ENROLLMENT SERVICES

FORGIVENESS POLICY FORM

_____ **Name**:_____

Panther ID

The Forgiveness Policy is a method by which an undergraduate student may repeat a limited number of courses to improve his or her grade point average (GPA). A course may be forgiven if the student's initial attempt of the course resulted in an earned grade of "C-" or less. Undergraduate Students may use the forgiveness policy a **maximum of three times** for the purpose of improving their GPA prior to the conferral of their degree.

DIRECTIONS:

This form must be submitted after the course has been successfully repeated and a grade has been received. The course will be indicated on the transcript. The grade on the previous course will not count in the computation of the overall GPA; however, it will remain on the transcript. Please refer to the General Information section of the undergraduate catalog for future information regarding the Forgiveness Policy (repeated course). Please allow 5-7 business days for processing during non-peak hours.

I have read and understood the criteria necessary to qualify for the Forgiveness Policy.

_____ _____

Student Signature **Date**

Have you applied for graduation? Yes No

Example

	Term	Year	Course Subject	Class Number	Grade
1st attempt of the course	Spring	2010	ENC	1101	C-
2nd attempt of the course	Fall	2012	ENC	1101	A

First Forgiveness

	Term	Year	Course Subject	Class Number	Grade
1st attempt of the course					
2nd attempt of the course					

Second Forgiveness

	Term	Year	Course Subject	Class Number	Grade
1st attempt of the course					
2nd attempt of the course					

Third Forgiveness

	Term	Year	Course Subject	Class Number	Grade
1st attempt of the course					
2nd attempt of the course					

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