

**CLASSROOM TEACHER TUITION WAIVER APPROVAL**

Pursuant to section 1009.26(10), F.S. Florida International University, will waive tuition and fees for classroom teachers to enroll for up to 6 college credit hours per term on a space-available basis.

**GUIDELINES:**

- Classroom teachers are responsible for paying any admissions application fees.
- Classroom teachers must complete all admissions requirements, including the Application for Admission, placement testing, transcripts, proof of prerequisites, etc.
- Classroom teachers must provide a letter of verification on school district letterhead stating full-time teaching status
- Classroom teachers must register on line beginning during the non-degree seeking student open registration period. Registration for classes is on a space available basis only.
- Tuition will be waived for a maximum of six credits. The waiver is for college credit or credit courses only; it is not applicable to non-credit (continuing education) courses.
- This waiver can only apply to undergraduate courses in the areas of special education, math or science that have been approved by the Department of Education.
- Courses must be taken for a grade; they may not be taken as audit.
- The waiver cannot be used for courses scheduled during the school district's regular school day.
- Employment verification must be provided each term. If verification is not provided, student will be responsible for tuition and fees
- Only students that have submitted the necessary documents that satisfies residency for tuition purposes as outlined in Section 1009.21, Florida Statutes.
- The waiver only applies to courses the student indicates on the approval form.
- Tuition waiver is for the current term of registration only. It is not retroactive.

**PROCEDURE:**

- Classroom teachers must complete all admissions requirements prior to registering for class(es.)
- Once the employee is admitted to FIU, or if the employee is a current student, he/she may register for classes, on a space available basis, during the non-degree seeking student open registration period.
- Students must complete the registration form below and submit, along with the letter of employment verification, to the Student Financials Office.
- Student must pay any applicable special fees not covered by the statute, please login to <https://my.fiu.edu>.

**STUDENT FINANCIALS SERVICES**

**CLASSROOM TEACHER TUITION WAIVER**

*(Please type or print form)*

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Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Panther ID \_\_\_\_\_

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Title \_\_\_\_\_ School District \_\_\_\_\_ School Name (Elem, MS, HS) \_\_\_\_\_

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Work Phone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

I am requesting a waiver for: Year: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

**List course(s) for which you desire approval. Include 2 alternatives.**

	Prefix, Number & Section	Course Title	Credit Hours	Class Day(s)/Time
Preferred				
Preferred				
Alternate				
Alternate				

**I understand the following:**

- Pursuant to 1009.26(10), Florida Statutes, I request permission to register for the above course(s), up to six credit hours, without payment of tuition.
- I understand that I must submit this form along with a letter of verification from the district office or school verifying employment status to the Student Financials Office prior to the “Last Day to Pay” for the term indicated on a space available basis.
- I understand that this form is valid only for the term indicated and a form must be submitted for each subsequent term.
- I understand that Florida only courses approved by the Articulation Coordinating Committee and the Department of Education are approved courses and eligible for the tuition waiver. The published approved course listing is available at <http://www.flrules.org>.
- I certify that all the information furnished, and documentation provided is accurate and valid at the time of this request.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

### Course Prefix Listing Approved for the Teacher Waiver

Category	Discipline Title	Prefix	Prefix Title
Mathematics	Mathematics	MAA	Mathematics - Analysis
Mathematics	Mathematics	MAC	Mathematics - Calculus and Precalculus
Mathematics	Mathematics	MAD	Mathematics - Discrete
Mathematics	Mathematics	MAP	Mathematics Applied
Mathematics	Mathematics	MAS	Mathematics - Algebraic Structures
Mathematics	Mathematics	MAT	Mathematics
Mathematics	Mathematics	MGF	Mathematics - General and Finite
Mathematics	Mathematics	MHF	Mathematics - History and Foundations
Mathematics	Mathematics	MTB	Mathematics - Technical and Business
Mathematics	Mathematics	MTG	Mathematics - Topology and Geometry
Mathematics	Quantitative Methods In Business	QMB	Quantitative Methods In Business
Mathematics	Statistics	STA	Statistics
Science	Biochemistry	BCH	Biochemistry (Biophysics)
Science	Biological Science	BOT	Botany
Science	Biological Science	BSC	Biological Sciences
Science	Biological Science	MCB	Microbiology
Science	Biological Science	PCB	Process Biology (Cell/Molecular/Ecology/Genetics/Physiology)
Science	Biological Science	ZOO	Zoology
Science	Chemistry	CHM	Chemistry
Science	Chemistry	CHS	Chemistry - Specialized
Science	Environmental Studies	EVR	Environmental Studies
Science	Environmental Studies	EVS	Environmental Science
Science	Geology	ESC	Earth Science
Science	Geology	GLY	Geology
Science	Interdisciplinary Science/Natural Science	GFD	Geophysical Fluid Dynamics
Science	Interdisciplinary Science/Natural Science	ISC	Interdisciplinary Sciences
Science	Interdisciplinary Science/Natural Science	MOB	Molecular Biophysics
Science	Meteorology	MET	Meteorology
Science	Oceanography/Ocean Engineering	EOC	Ocean Engineering
Science	Oceanography/Ocean Engineering	OCB	Biological Oceanography
Science	Oceanography/Ocean Engineering	OCC	Chemical Oceanography
Science	Oceanography/Ocean Engineering	OCE	General Oceanography
Science	Oceanography/Ocean Engineering	OCG	Geological Oceanography
Science	Oceanography/Ocean Engineering	OCP	Physical Oceanography
Science	Physics	AST	Astronomy
Science	Physics	PHY	Physics
Science	Physics	PHZ	Physics (Continued)
Science	Physics	PSC	Physical Sciences
Special Education	Education: Exceptional Child	EBD	Education: Emotional/Behavioral Disorders
Special Education	Education: Exceptional Child	EEX	Education: Exceptional Child - Core Competencies
Special Education	Education: Exceptional Child	EGI	Education: Gifted
Special Education	Education: Exceptional Child	EHD	Education: Hard of Hearing & Deaf
Special Education	Education: Exceptional Child	ELD	Education: Specific Learning Disabilities
Special Education	Education: Exceptional Child	EMR	Education: Mental Retardation
Special Education	Education: Exceptional Child	EPD	Education: Physical & Multiple Disabilities
Special Education	Education: Exceptional Child	EVI	Education: Visually Impaired-Blind

**To Submit:** Scan the completed Classroom Tuition Waiver form & Letter of Verification and login to my.FIU.edu. Click on "Upload My Documents" link. Select Student Financials Department, then Classroom Tuition Waiver Form.