FLORIDA INTERNATIONAL UNIVERSITY

STUDENT FINANCIALS SERVICES

STATE EMPLOYEE TUITION WAIVER PROGRAM
(NON-FIU EMPLOYEES)
TO BE COMPLETED BY THE EMPLOYEE (Please type or print form)

Last Name | First Name | M.I. | Panther ID

Title | Employing Agency | Department

Work Phone Number | E-Mail Address

I am requesting a waiver for: Year: _____ Fall _____ Spring _____ Summer _____

List course(s) for which you desire approval. Include 2 alternatives.

	Prefix, Number & Section	Course Title	Credit Hours	Class Day(s)/Time
Preferred				
Preferred				
Alternate				
Alternate				

I understand the following:

- **I must be a full time state employee that can be verified through FLAIR.**
- **My waiver of tuition of fees will apply for up to 6 credit hours per semester.**
- **My ability to secure the courses I request depends on space availability – Fully admitted students may enroll on their assigned registration date.**
- **The waiver will only apply to tuition, health & athletic fees. All other charges are my responsibility.**
- **The following courses/programs are not covered by this waiver:**
  - **College of Law**
  - **Continuing Education including market rate & self-supporting programs & courses found at https://continue.fiu.edu/**
  - **Undergraduate limited access programs**
  - **Dissertation, thesis, directed individual study, directed research courses, internships**
  - **Any one-to-one instructional courses.**

_____ _____

Employee Signature | Date

AGENCY AUTHORIZATION

I authorize the above-named employee to participate in the Tuition Waiver Program. I also certify that the above-named employee holds an established authorized position with a full time equivalency (FTE).

Supervisor's Name (please print) | Title | Phone Number

Supervisor's Signature | Date

Agency Head or Designee (please print) | Title | Phone Number

Agency Head or Designee Signature | Date

To Submit: Scan the completed State Employee Tuition Waiver form and login to my.FIU.edu. Click on "Upload My Documents" link. Select Student Financials Department, then State Employee Tuition Waiver Form.