CHANGE OF PROGRAM PLAN

Student's Name: _________________________ Signature: __________________________ Panther ID: _____________

ITEMS TO BE ADDED

Add:
- Major Code: ___________________________
- Track Code: ___________________________
- 2nd Major Code: _______________________
- 2nd Bachelor’s Code: ___________________
- Minor Code: ___________________________
- Certificate Code: _______________________  

Approver’s Signature: ____________________
Approver’s ID: __________________________
Date: ________________________________

ITEMS TO BE REMOVED

Remove Major: ___________________________
Remove 2nd Major: _______________________
Remove 2nd Bachelors: ____________________
Remove Minor: __________________________
Remove Track: __________________________
Remove Certificate: _______________________

DEPARTMENTAL USE ONLY

Requirement Term: _______________________
Action Reason: __________________________

Department Stamp Required:
Department:
Dean (if applicable):

Additional Comments:

* Students cannot pursue a non-fully-online second degree, second major, minor, or certificate while pursuing a fully-online degree program.

** Students must be concurrently enrolled in two Bachelor Degree programs in order to receive two diplomas.

*** A Change of Major cannot occur on a student with a Non-Degree plan.

**** Any changes made after the first day of the term will go into effect the next semester.

FOR STUDENTS WITH RDX INDICATOR:

This form is approved for the following reason(s):
- Change will expedite time to graduation
- Credits for second major, second Bachelor’s, minor, or certificate have already been earned and will not delay graduation
- Student can complete credits for second major, second Bachelor’s, minor or certificate within original timeframe to graduation
- Change will not negatively impact excess credit count
- Other: ____________________________

Dean’s Signature: _______________________
Panther ID: ____________________________
Date: ________________________________

SAAC Official Signature: __________________

Student Athlete: Y / N   Effective Date of Change: ____________ SAAC Official Signature: __________________

SUBMISSION INSTRUCTIONS

1. Login to your my.fiu.edu account
2. Click on the Student Tools tile
3. Click on the Document Upload tile
4. Select REGISTRATION, CHANGE OF MAJOR from the drop-down menus
5. Attach form and any supporting documentation
6. Submit