A Financial Aid Drop Form MUST be submitted if a student wishes to change their enrollment in the current semester and his/her Financial Aid (scholarships, loans and/or grants) have already been disbursed. Students are **required** to complete this form with an OneStop Enrollment Coordinator located:

**MMC – SASC Building 1st Floor**  Phone: 305-348-7000  
**BBC- AC1 100**  Phone: 305-348-7000

Student Name_________________________________________________________   Panther ID_____________________________

Students Phone Number: ____________________________________________

How many total credits are you in? ________   How many credits are you dropping? ________

Reason for withdraw:

____ Work/Class Conflict   ____ Financial
____ Course/Registration Related   ____ Academic Guidance
____ Health   _____ Transportation Problems/Distance
____ Relocation   ____ Other, Please explain below

______________________________________________________________________________________________

Please list the courses you are currently enrolled in and wish to drop.

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Course Subject</th>
<th>Course Number</th>
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Please indicate any balances on the student’s account and what term they are for.

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<tr>
<th>Term</th>
<th>Balance on Account</th>
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**SUBMISSION INSTRUCTIONS**

1) Submit completed form to OneStop email, OneStop@fiu.edu  
   Phone: 305-348-7000
Students must read and initial each statement.

______ It’s university policy that students with financial obligation will not be allowed to register until the amount is paid in full or until payment arrangements are made.

______ Academic transcripts and diplomas will be withheld until the debt is satisfied.

______ Failure to pay this debt in a timely matter will result in your account being turned over to a collection agency. If your account is turned over to a collection agency you will be responsible for any additional penalties and fees due to the collection agency.

______ Log in to your account at http://my.fiu.edu to view the pending balance amount. If you need to make payment arrangements, please contact the Student Financials office at (305) 348-2126.

______ Students who stop attending any university for six months or who take five or fewer credits during that six-month period of time will have to start paying back their loans (Loan Repayment).

______ When the student fails to receive a passing grade for at least one course in the semester OR withdraws from one or all courses in the semester, he/she may no longer be eligible for the full amount of Title IV funds originally scheduled to receive. The student will then owe money back to the university.

Enrollment Officers Name  ____________________________  Date ____________________________

Student Signature  ____________________________  Date ____________________________

By signing above the student understands the consequences of dropping all their courses.

Your opinion counts! Do you have any suggestions for improvement that will help us serve you better?
Please explain, _______________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Staff Comments _______________________________________________________________
__________________________________________________________________________

SUBMISSION INSTRUCTIONS
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   Phone: 305-348-7000