



**OFFICE OF FINANCIAL AID  
APPLICATION FOR FINAL APPEAL**

**IMPORTANT:** Please complete all sections before submitting the final appeal. Submitting a final appeal does not ensure aid eligibility. Please note that students will receive aid starting with the semester in which they submitted the appeal to the Financial Aid Office. A student will not receive aid retroactively.

**SECTION I: GENERAL INFORMATION (to be completed by student)**

**NAME** \_\_\_\_\_ **PANTHER ID#** \_\_\_\_\_

**Anticipated Date of Graduation** \_\_\_\_\_ **Major:** \_\_\_\_\_

**SECTION II: FINAL APPEAL PACKET REQUIREMENTS**

- A completed "Office of Financial Aid Application for Final Appeal" form.
- A written and signed statement explaining the unforeseen circumstances which caused the student to fail academic progress. Furthermore, the letter must state how the circumstances have changed and what steps the student will take to improve their academic progress.
- Official supporting documentation that corroborates the circumstances explained in the appeal letter. Documentation must be specific to the terms in which the student did not meet the SAP requirements.

**SECTION III: ADVISOR CONSULTATION**

You are required to meet with your academic advisor. Attached you will find the form in which your advisor must acknowledge that you have met and discussed how you will successfully progress toward completing your degree. If you are unable to schedule an appointment with your advisor, please contact FIU Advising via [fiuadvising@fiu.edu](mailto:fiuadvising@fiu.edu) for assistance to schedule an appointment with an advisor.

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

**This form is to certify that the student has met with their academic advisor to develop a plan that will demonstrate how the student can successfully complete their degree.**

**PLEASE NOTE: Should an appeal be approved, the student must adhere to the following conditions to be considered for financial aid eligibility.**

- Students who failed Pace: Must successfully earn *all* credits attempted. (For example: attempted 6 credits/ must earn 6 credits).
- Students who were dismissed: Must earn a minimum 2.25 term GPA for Undergraduate students or a minimum 3.25 term GPA for Graduate students.
- Students who failed both Pace and were dismissed: Must successfully earn all attempted credits AND earn a minimum 2.25 term GPA for Undergraduate students or a minimum 3.25 term GPA for Graduate students.

**Advisor Contact Information**

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Advisor Acknowledgment**

I certify that I have met with the student to develop a plan that can assist them toward successfully completing their degree.

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

I certify that I have met with my advisor to develop a plan that can assist me toward successfully completing my degree. I acknowledge that this plan does not guarantee that my appeal will be approved. I also understand that if my appeal is approved, I must adhere to all the conditions set forth by the Financial Aid Office to be considered for financial aid eligibility.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Department Stamp (must be stamped by advisor)

**SUBMISSION INSTRUCTIONS**

- 1) Login to your my.fiu.edu account
- 2) Click on the Tasks tile
- 3) Click on Final Appeal Term Checklist
- 4) Upload your Final Appeal packet to the checklist
- 5) Submit the Final Appeal