FIU | OneStop

LATE GRADUATION APPLICATION

This request form should be utilized by students who did <u>not</u> complete an online graduation application prior to the last day to apply for graduation for the current term. Completing a Late Graduation Application does not guarantee that your application will be accepted or that you have fulfilled the requirements to graduate.

Directions: Please fill out this form in its entirety and submit in person (MMC SASC building 1st floor; BBC AC1 100) or by email to graduation@fiu.edu. Submissions by email should be sent from your PantherMail email account and include a scanned copy of your photo ID.

Name: _____ Panther ID: _____
          Last Name   First Name   MI

Term applying for graduation (select one):   ☐ **Fall 20____**   ☐ **Spring 20____**   ☐ **Summer 20____**

Degree Sought (Including Major): _____

Note: Undergraduate students must have earned **at least 102 credits**, have a **2.00 GPA**, and have **declared a major** in order to apply for graduation. Graduate students must have a **3.00 GPA** at the time of the application and **be enrolled** in the semester they wish to graduate in order to apply. Graduate students are not allowed to apply for graduation during the same term they have been admitted.

Please visit your academic advisor and obtain the following graduation pre-certification:

Student meets the minimum requirements to apply for graduation and is enrolled in the remaining courses needed for completion of his/her degree.

_____

Advisor Name   Panther ID   Signature   Department Stamp

Reason for Submitting a Late Graduation Application (to be completed by the student):

_____
_____
_____
_____

Commencement ticketing ordering is available for all students who applied for graduation **on time**. We **cannot guarantee** the availability of commencement tickets to students who submit a Late Graduation Application Petition and are granted the ability to have their application accepted after the deadline.

I understand that I am submitting a petition to apply late to graduate this term. I understand that my petition request may or may not be accommodated. I agree to accept the decision of the University Registrar and the Graduation Office in regards to my Late Graduation Application. I understand that applying for graduation is a request to have my academic department and the Office of the Registrar review my records in regards to receiving my diploma. I understand that commencement tickets are not guaranteed to students who submit an application for graduation after the published deadline.

Student Signature: _____ **Date:** _____

SUBMISSION INSTRUCTIONS

1. Login to your my.fiu.edu account
2. Click on the Student Tools tile
3. Click on the Document Upload tile
4. Select **REGISTRATION**, **LATE GRADUATION APPLICATION** from the drop-down menus
5. Attach form and any supporting documentation
6. Submit