



UNDERGRADUATE ADMISSIONS
REQUEST FOR DEPARTMENTAL AFFILIATION

Date: _____
Student Name: _____
PID: _____
Start Term: _____
Email Address: _____

This memo is to notify the University that I have chosen to affiliate with the Department/Program of _____.

- Students applying for affiliated status as non-degree seeking students must be approved by the appropriate Dean’s Office in accordance with criteria approved by that College or School’s Faculty Curriculum Committee.
- Affiliated students may take up to 15 hours of Undergraduate coursework as a non-degree seeking student. Non-Degree Seeking student policies apply to Affiliated Students.
- Any Undergraduate course credit hours taken beyond the 15 credit hours as a non-degree seeking student will not be eligible for transfer.

By signing this memo, I agree to the terms above and understand that enrollment as a non-degree seeking student does not imply a right to be admitted in the future as a regular, degree-seeking student. Undergraduate credits earned as an affiliated non-degree-seeking student beyond the 15 credits will not be counted toward a degree at the University.

The academic unit/college has given their approval of this affiliation by signing below.

Student’s Signature

Dean (or Designee) of College or School

Instructions: Once fully signed by student, Undergraduate Academic Dean, please submit to Office of Admissions Operations, PC 140, Modesto A. Maidique Campus, 11200 SW 8 St., Miami, FL 33199, Ph: 305-348-7000, Fax: 305-348-2100, Email: admiss@fiu.edu. Due date: The form must be submitted one week prior to the last day to Submit Non-Degree Application.

PLEASE ALLOW 3-5 BUSINESS DAYS FOR PROCESSING. YOU WILL RECEIVE NOTIFICATION VIA EMAIL.

FOR OFFICE USE ONLY

APPROVED or DENIED

If approved, Office of Admissions Operations will enter Affiliated career Reviewed by: _____ Date: _____