Tuition Letter Request Form

Name: ______________________________ Panther ID: ______________

Official Tuition Letter:

___ Tuition Letter (Semester _____ Year _____)
   (Includes class names and course numbers, student name, tuition, fees, and payments)
   *Note: This request can only be accepted after the add/drop period for the term requested.

Special Request Letters:

___ Tax Letter (Year_____)
   (Letter detailing student tuition, payments, and financial aid for IRS purposes only)

___ Bank/Government Wire Letter (Semester _____ Year _____)
   (Estimated semester cost of tuition for bank wires)

___ Balance Letter (Semester _____ Year _____)
   (Official confirmation from FIU, confirming an outstanding or zero balance with the University)

Please indicate the delivery method(s) for your completed request:

___ I will pick up my letter at the Student Financials office at ___ MMC ___BBC

___ Email my letter (requests can only be sent to your FIU email).

___ Mail my letter to the following address: ______________________________
   ______________________________

Student Signature: _______________________________ Date: ______________________________

Comments: ______________________________

Tuition letters usually take 2-3 business days to be completed.
During peak enrollment periods, requests may be delayed up to 2 weeks.

To Submit: Scan the completed Tuition Letter Request form and login to my.FIU.edu. Click on “Student Tools” tile then “Document Upload”. Select “Student Financials” Department, then “Tuition Letter Request”.