

**Tuition Letter Request Form**

Name: \_\_\_\_\_ PID:  
\_\_\_\_\_

Semester & Year Requested: \_\_\_\_\_ FIU Email:  
\_\_\_\_\_

**Part One:** Please check the type of letter requested (**please check ONLY one per form**):

\_\_\_\_\_ Tax Letter

*(Students who were eligible for a 1098-T but did not receive one within the past five tax years)*

\_\_\_\_\_ Tuition Letter

*(Summary of student's tuition, fees, and payments)*

**\*Note: This request will be processed after the add/drop period for the term being requested**

\_\_\_\_\_ Tuition Letter – Itemized

*(Detailed breakdown of student's class schedule, tuition, fees, and payments)*

**\*Note: This request will be processed after the add/drop period for the term being requested**

\_\_\_\_\_ Zero Balance Letter

*(Official confirmation from FIU, confirming zero balance with the University)*

**Part Two:** Please indicate the delivery method for your completed request:

\_\_\_\_\_ I will pick up my letter (at Student Financials office in SASC 101)

\_\_\_\_\_ Please email my letter (please note: letters will only be sent to your FIU email)

\_\_\_\_\_ Mail my letter to:  
\_\_\_\_\_  
\_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:**  
\_\_\_\_\_

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Comments: