A Financial Aid Drop Form MUST be submitted if a student wishes to change their enrollment in the current semester and his/her Financial Aid (scholarships, loans and/or grants) have already been disbursed. Students are **required** to complete this form with an OneStop Enrollment Coordinator located:

MMC – SASC Building 1st Floor  Phone: 305-348-7000  
BBC- AC1 100  Phone: 305-348-7000

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Student Name_________________________________________  Panther ID_____________________________

Students Phone Number: ___________________________

How many total credits are you in? _________  How many credits are you dropping? _________

Reason for withdraw:

___ Work/Class Conflict  ___ Financial
___ Course/Registration Related  ___ Academic Guidance
___ Health  ___ Transportation Problems/Distance
___ Relocation  ___ Other, Please explain below

___________________________

________________________________________________________________________________________________________________________________________

Please list the courses you are currently enrolled in and wish to drop.

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Course Subject</th>
<th>Course Number</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Please indicate any balances on the student’s account and what term they are for.

<table>
<thead>
<tr>
<th>Term</th>
<th>Balance on Account</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
<td></td>
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</tbody>
</table>

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**SUBMISSION INSTRUCTIONS**

1) Submit form to a OneStop Enrollment Coordinator in:  
   MMC, SASC Building, 1st Floor; Phone: 305-348-7000  
   BBC, AC1 100; Phone: 305-348-7000

Rev.18
Students must read and initial each statement.

______ It’s university policy that students with financial obligation will not be allowed to register until the amount is paid in full or until payment arrangements are made.

______ Academic transcripts and diplomas will be withheld until the debt is satisfied.

______ Failure to pay this debt in a timely matter will result in your account being turned over to a collection agency. If your account is turned over to a collection agency you will be responsible for any additional penalties and fees due to the collection agency.

______ Log in to your account at http://my.fiu.edu to view the pending balance amount. If you need to make payment arrangements, please contact the Student Financials office at (305) 348-2126.

______ Students who stop attending any university for six months or who take five or fewer credits during that six-month period of time will have to start paying back their loans (Loan Repayment).

______ When the student fails to receive a passing grade for at least one course in the semester OR withdraws from one or all courses in the semester, he/she may no longer be eligible for the full amount of Title IV funds originally scheduled to receive. The student will then owe money back to the university.

Enrollment Officers Name  ________________________________ Date ____________________

Student Signature  ________________________________ Date ____________________

By signing above the student understands the consequences of dropping all their courses.

Your opinion counts! Do you have any suggestions for improvement that will help us serve your better? Please explain, __________________________________________________________

________________________________________________________________________

Staff Comments __________________________________________________________

________________________________________________________________________

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   BBC, AC1 100; Phone: 305-348-7000

Rev.18