

Enrollment Services

A Financial Aid Drop Form **MUST** be submitted after the add/drop period of each term if a student wishes to change their enrollment in the current semester and his/her Financial Aid (scholarships, loans and/or grants) have already been disbursed. Students are **required** to complete this form with an OneStop Enrollment Coordinator located:

MMC – SASC Building Phone: 305-348-7000
BBC- AC1 100 Phone: 305-348-7000

Student Name _____ Panther ID _____

Students Phone Number: _____

How many total credits are you in? _____ How many credits are you dropping? _____

Reason for withdraw:

- | | |
|--|---|
| <input type="checkbox"/> Work/Class Conflict | <input type="checkbox"/> Financial |
| <input type="checkbox"/> Course/Registration Related | <input type="checkbox"/> Academic Guidance |
| <input type="checkbox"/> Health | <input type="checkbox"/> Transportation Problems/Distance |
| <input type="checkbox"/> Relocation | <input type="checkbox"/> Other, Please explain below |

Please list the courses you are currently enrolled in and wish to drop.

| Reference Number | Course Subject | Course Number |
|------------------|----------------|---------------|
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Please indicate any balances on the student's account and what term they are for.

| Term | Balance on Account |
|------|--------------------|
| | |
| | |
| | |

Enrollment Services

Students must read and initial each statement.

_____ It's university policy that students with financial obligation will not be allowed to register until the amount is paid in full or until payment arrangements are made.

_____ Academic transcripts and diplomas will be withheld until the debt is satisfied.

_____ Failure to pay this debt in a timely matter will result in your account being turned over to a collection agency. If your account is turned over to a collection agency you will be responsible for any additional penalties and fees due to the collection agency.

_____ Log in to your account at <http://my.fiu.edu> to view the pending balance amount. If you need to make payment arrangements, please contact the Student Financials office at (305) 348-2126.

_____ Students who stop attending any university for six months or who take five or fewer credits during that six-month period of time will have to start paying back their loans ([Loan Repayment](#)).

_____ When the student fails to receive a passing grade for at least one course in the semester OR withdraws from one or all courses in the semester, he/she may no longer be eligible for the full amount of Title IV funds originally scheduled to receive. The student will then owe money back to the university.

Enrollment Officers Name

Date

Student Signature

Date

By signing above the student understands the consequences of dropping all their courses.

Your opinion counts! Do you have any suggestions for improvement that will help us serve your better?

Please explain, _____

Staff Comments _____
