

Avoid the lines and upload your forms online!

Step 1: Prepare your Documents

Visit onestop.fiu.edu and download your required form(s). Complete the form and make sure to collect any required signatures (if applicable).

Step 2: Document Upload

Scan your form(s) along with any supporting documentation. Login to your student portal via my.fiu.edu and Click on the **Document Upload** link on the homepage to upload your documents. For a list of detailed steps ([click here](#)).

Step 3: Ready? Set, Submit!

An email confirmation receipt will be sent to directly your FIU panther mail. Please make sure to actively monitor your email account in case we require additional documentation.

Enrollment Services Upload Page

Directions:

1. Download a copy of the form that you are required to submit from the forms page via <http://onestop.fiu.edu/forms/index.htm>
2. Fill out all form fields and scan it along with any supporting documentation.
3. Select the Department that you are submitting the documents to from the "Department" dropdown menu.
4. Select the name of your form from the "Form Name" dropdown menu.
5. Attach any supporting documentation required.
6. Click submit.

Please note: If you are required to submit more than one form, you must submit EACH form in a separate transaction along with the supporting documentation.

Accept and Continue

Enrollment Services Upload Page

Department

Form Name

Personalize Find View All First 1 of 1 Last	
File Name	Select a file
1	Select a file + -

Submit