Student's Name: __________________________ Signature: __________________________ Panther ID: __________

ITEMS TO BE ADDED

Add:
- Major Code: ________________________
- Track Code: ________________________
- 2nd Major Code: ____________________
- 2nd Bachelor’s Code: ________________
- Minor Code: ________________________
- Certificate Code: ____________________

Approver’s Signature: ____________________
Approver’s ID: _________________________
Date: ________________________________

DEPARTMENTAL USE ONLY

Requirement Term: ________________________
Action Reason: __________________________

ITEMS TO BE REMOVED

Remove Major: __________________________
Remove 2nd Major: _______________________ 
Remove 2nd Bachelor’s: ____________________
Remove Minor: __________________________
Remove Track: __________________________
Remove Certificate: ______________________

Department Stamp Required:

Department: ____________________________
Dean (if applicable): ______________________

Additional Comments:

* Students cannot pursue a non-fully-online second degree, second major, minor, or certificate while pursuing a fully-online degree program.

** Students must be concurrently enrolled in two Bachelor Degree programs in order to receive two diplomas.

*** A Change of Major cannot occur on a student with a Non-Degree plan.

**** Any changes made after the first day of the term will go into effect the next semester.

FOR STUDENTS WITH RDX INDICATOR:

This form is approved for the following reason(s):
- Change will expedite time to graduation
- Credits for second major, second Bachelor’s, minor, or certificate have already been earned and will not delay graduation
- Student can complete credits for second major, second Bachelor’s, minor or certificate within original timeframe to graduation
- Change will not negatively impact excess credit count
- Other: ______________________________

Dean’s Signature: ________________________
Panther ID: ______________________________

Student Athlete: Y / N  Effective Date of Change: ______________  SAAC Official Signature: ________________________

SUBMISSION INSTRUCTIONS

1) Login to your my.fiu.edu account
2) Click on Upload My Documents
3) Select REGISTRATION from the drop-down menu
4) Select CHANGE OF MAJOR from the drop-down menu
5) Submit

Rev.18